

JACKSON TENNIS CLUB, JACKSON, NH

BY-LAWS amended June 22, 2017

Article I

Name and Purpose

The Jackson Tennis Club (hereafter "JTC") is hereby established as a voluntary association of individuals incorporated under the laws of New Hampshire, whose objective is the advancement of tennis through the eco-friendly maintenance, operation, and improvement of tennis courts and related facilities on Valley Cross Road.

Article II

Membership

1. A Family membership shall comprise couples and their children less than 25. Family members get two votes.
2. An Individual membership shall be a person 23 or over, and have one vote.
3. Voting members of the JTC are those Family and Individual members who have paid their initiation fees and annual dues. The Executive Committee (EC) will determine if failure to pay annual dues by the due date results in loss of membership. Likewise the EC may require re-payment of the initiation fee for re-instatement.
4. There shall be four classes of membership in the Jackson Tennis Club: Family, Individual, Junior and Social. Potential new members will be vetted by the Membership Chair and the EC. An assessment of prospective new members' tennis playing ability will be part of the interview process. If new members join during the season, the EC has the authority to prorate annual dues on a case-by-case basis.
5. Junior Member is defined as a person between the ages of 15 and 22, who is not part of a family membership. Junior members do not have voting privileges. The Junior rate is one-half of the JTC individual member rate and initiation fees do not apply. Junior members may reserve court time from noon to close daily; however, they have the same guest privileges as all other members.

6. A social member is a former Family or Individual member of the Club who is no longer playing tennis, but shall be included in all other functions and meetings of the Club except voting.

7. Qualification for active Family, Individual and Social memberships will be the payment of an initiation fee and the payment of annual dues and/or other assessments as recommended by the EC and approved by vote of the members at an approved meeting. Any assessments are not applicable to Social members.

8. Annual dues are set at a JTC regular meeting. Subsequently, members will be notified when their dues are payable. Any member who is delinquent in the payment of dues and assessments will be notified. If payment in full has not been received within thirty (30) days of notification, the EC is empowered to terminate the membership.

9. The EC has the authority to determine the number of members in each category (120) without changing the total maximum number of JTC members. A change of total maximum JTC members will require a vote of the membership. Memberships are non-transferable.

10. Since initiation fees are invested in physical improvements to the club's property and tennis facilities, they are not refundable when a member resigns or becomes inactive.

11. Priority of consideration for new members of the club shall be given, in order, to the following categories:

- a. existing Social members;
- b. those on a waiting list maintained by the membership chair

Article III

Officers Executive Committee

1. The seven members of the EC consist of JTC's elected officers President, Vice-President, Secretary and Treasurer, and three (3) Directors.

The officers of the JTC shall be elected for a term of one year by the voting membership at the Annual Meeting to be held in the fall of the year with thirty (30) days notice to the membership. In the event of the inability of any elected officer or director to serve, the EC shall appoint a replacement. The president shall appoint committee chairs, except for nominations.

2. JTC has three Directors, who serve three years each on a revolving basis. One Director will be elected each year for a three (3) year term. The Directors will serve as a nominating committee.

3. The EC shall have the responsibility for the general direction, control, and management of the affairs, funds and property of the club, preparation of the annual budget, and for the carrying out of the purposes and functions of the JTC as provided for in these by-laws. Four (4) members of the EC shall constitute a quorum for the conduct of the EC's business.
4. The JTC President shall preside at all meetings of the club and shall serve as chairman of the EC. In the absence of the President, the Vice President shall serve in his/her place. The President shall appoint all committees.
5. The Secretary shall be responsible for keeping minutes of all meetings of both the Club and the EC, distributing the JTC newsletter, and mailing out annual renewal forms. The Secretary shall maintain the master list of club membership
6. The Treasurer shall collect all initiation fees, dues, assessments, and special charges and receive donations, maintain detailed accounts of all receipts and disbursements, and present financial reports at JTC meetings. The Treasurer will prepare a draft budget based on prior year expenditures and current year income. The EC will review and amend the draft budget to adopt a current year budget to run club business. S/he is authorized to make disbursements from the club's accounts, provided there is adequate documentation for the proposed expenditure and provided the proposed expenditure clearly falls within the categories and amounts approved in the club's annual budget. In the absence of the Treasurer, such disbursements may be approved by the President, Vice President or Secretary.
7. The Grounds Chair person is responsible for overseeing the maintenance of the tennis courts, the clubhouse and other club property. S/he will negotiate with contractors working for JTC.
8. The Membership Chair is responsible for renewals, and recruiting and vetting new members for approval by the EC.
- 9 The JTC treasurer will make provision for officers' insurance.

Article IV

Meetings

1. The membership will be given thirty (30) days notice of JTC's annual meeting each fall.
2. Regular Meetings may be called on fourteen (14) days notice by the EC and a Special Meeting may be called after a petition to the EC by not less than ten percent of the Family and Individual members.

3. Given the dispersed nature of the membership after the season, proxy votes will be valid. Members may implement their proxies by alerting the JTC secretary, designating to whom the proxy is given, for how long, and whether or not that proxy is blanket, or only for a vote on a specific issue.
4. A quorum for any meeting of the Tennis Club must have at least four (4) members of the EC in addition to twenty percent (20%) of the voting membership, including proxies.

Article V

Amendments

Any of the articles or provisions of these by-laws may be amended by majority vote of current Family and Individual JTC members present and voting either in person or by proxy at an annual, regular, or special JTC meeting.